



March 25th & 26th, 2011

Volunteer Sign-Up Form – Fundraising Hours

Have you been wondering how you could help with the auction? Well here's another opportunity to volunteer! We've also included a brief description of the opportunities available. If you have any questions about the tasks please contact Debbie Cutler (Volunteer Coordinator) via email DebbieCutler@msn.com. Please indicate areas(s) that you would like to volunteer and return completed form in the Friday Envelope.

NAME: _____

PHONE: _____ EMAIL: _____

BEFORE THE AUCTION

_____ Decorations & Displays – Have fun creating the perfect atmosphere for the auction. Coordinate auction decorations and signage. Setup items for display on the day of the auction/s.

_____ Dessert Dash Bakers – Volunteers to supply baked or store bought cakes (desserts) for the live auction. (We require 40 cakes total).

_____ Dessert Dash Setup – Volunteers to setup cake displays / Volunteers to transport cakes to the Live Auction Saturday.

_____ Auction item Drop-off (CIRCLE SELECTION/S)

WEDNESDAY	THURSDAY	FRIDAY
March 16, 2011	March 17, 2011	March 18, 2011
8-9 AM or 1-6 PM	8-9 AM or 2-6 PM	8-9AM or 2-6 PM

_____ Transportation Committee – Obtain any necessary trucks for moving auction items to the auction site. Coordinate the loading /unloading of items the day of the auction. Assist with the transportation of any leftover items back to the school.

FRIDAY NIGHT AUCTION

_____ Friday Night Setup – Physical labor – includes moving & setup of tables into the gym, setting up tables and other necessary tasks associated with preparing the gym for the auction.

_____ Friday Night Volunteers – Silent Auction Help
(*Registration, check in/out, close tables, run tickets, data entry, food & beverages servers*).

_____ Friday Night after Auction clean up – Clean up, packing up, and going home.

SATURDAY NIGHT AUCTION

_____ Saturday Night Setup – Setup of tables and other necessary tasks associated with preparing for the auction.

_____ Saturday Night Volunteers – Live Auction help
(*Front end/registration, check in/out, data entry, ticket runners, spotters, recorders*).

_____ Saturday after Auction clean up - Assist with all clean up and transporting items back to the school

Individual/Existing Chair Positions still open for 2010 – 2011:

_____ Sponsorship

_____ Thank-You's

Other

_____ Not sure what I'd like to do but would like to be involved. (We'll give you a call.)

Any special interests, talents, resources, or connections:

Young Alums and High School Students are great helpers. Remember, volunteer hours accrue for each family member!!!

THANK YOU FOR VOLUNTEERING YOUR TIME AND TALENT!